



MEDICAL BOARD OF CALIFORNIA
Executive Office



ENFORCEMENT COMMITTEE
Medical Board of California
Embassy Suites
San Francisco Airport
150 Anza Boulevard
Burlingame, CA 94010

February 02, 2012

MINUTES

Agenda Item 1 Call to Order/Roll Call

The Enforcement Committee of the Medical Board of California was called to order by Reginald Low, M.D. With due notice having been mailed to all interested parties, the meeting was called to order at 2:00 p.m.

Members Present:

Reginald Low, M.D.
Sharon Levine, M.D.

Members Absent:

Gerrie Schipske, R.N.P., J.D.

Staff Present:

Douglas Becker, Enforcement Investigator
Susan Cady, Enforcement Manager
Tim Einer, Executive Assistant
Kurt Heppler, Legal Counsel
Teri Hunley, Business Services Manager
Kimberly Kirchmeyer, Deputy Director
Natalie Lowe, Enforcement Analyst
Armando Melendez, Business Services Staff
Regina Rao, Business Services Staff
Anthony Salgado, Licensing Manager
Teresa Schaeffer, Enforcement Analyst
Kevin Schunke, Regulations Manager
Anita Scuri, Department of Consumer Affairs, Supervising Legal Counsel
Jennifer Simoes, Chief of Legislation
Laura Sweet, Deputy Chief of Enforcement
Susan Thadani, Enforcement Investigator
Cheryl Thompson, Executive Assistant
Renee Threadgill, Chief of Enforcement
Linda Whitney, Executive Director
Dan Wood, Information Officer

Curt Worden, Chief of Licensing

Members of the Audience:

Julie D'Angelo Fellmeth, Center for Public Interest Law (CPIL)

Jose Guerrero, Office of the Attorney General

Jack French, Member of the Public

Carlos Ramirez, Office of the Attorney General

Agenda Item 2 Public Comments on Items not on the Agenda

There were no public comments.

Agenda Item 3 Approval of Minutes

Dr. Low moved to approve the minutes from the May 06, 2011 meeting; seconded; motion carried.

Agenda Item 4 Enforcement Subcommittee Update

Dr. Low indicated that several meetings have taken place between members of the Medical Board's Enforcement Subcommittee and the Attorney General's Health Quality Enforcement section. Meetings were held to discuss ways in which the enforcement data collection process could be improved and to determine a standard process for reporting statistics. It was agreed that Medical Board and Department of Justice Health Quality Enforcement section supervisory staff will provide standard reporting on a monthly basis to the relative agency for data reconciliation. Upon exchange of the documents, the reports will be reviewed for any discrepancies and reconciled between the two agencies. It was requested that data reported include the average and medium. This will pinpoint outliers that can then be independently reviewed to understand the cause of inaction and allow for remedy of the situation in a more timely manner. Following reconciliation, one report will be provided for Board member review.

Agenda Item 5 Update on Expert Reviewer Training

Ms. Sweet provided an update on the progress of the Expert Reviewer Training project including a brief power point presentation. Ms. Sweet stated that the project is nearing completion and the first training session is planned for April 2012.

Technical challenges were faced when it was found that UC Davis changed its interactive power point program which required students to use their laptops or smart phones as transmitters. Because all Experts may not have the necessary equipment, equipment was acquired by the Medical Board. The acquisition of the equipment will allow the training session to be performed in multiple settings, which will be ideal for training Experts throughout the state.

An outline of the proposed lesson plan was displayed via power point, to provide an idea of the topics that will be covered during the seven hour training. Ms. Sweet indicated that the training will be interactive and audience members will be asked to participate in various ways throughout the training.

Medical Board staff are in the process of selecting the specific date to hold the training; are coordinating the schedules of presenters; and, are preparing invitations to be sent out.

Dr. Levine was concerned that the timeframes listed in the outline may not be sufficient due to the extensive amount of topics that will be covered.

Dr. Low reiterated that the purpose of the training program is to allow for higher quality and improved efficiency within the Expert Training Program.

Dr. Levine inquired as to how often the training will be provided per year. Dr. Low responded that currently there are one Northern California and two Southern California sessions planned and in the future additional training will be scheduled on an as needed basis.

Agenda Item 6

Agenda Items for May 3-4, 2012 Meeting in Los Angeles, CA

- Update on Expert Reviewer Training
- Update on Medical Board and Attorney General's Office data collection/reconciliation project

Agenda Item 7

Adjournment

There being no further business, the meeting was adjourned at 2:24 p.m.